

### **Registration Fee Cancellation Policy**

1. Upon receipt of official email from the delegate cancelling his/her participation before 26<sup>th</sup> September 2017 – Full reimbursement by deduction of bank charges and applicable taxes
2. Upon receipt of email from the delegates cancelling his/her participation between 26<sup>th</sup> September 2017 to 10<sup>th</sup> October 2017 – Reimbursement of 50% fee paid by deduction of bank charges and applicable taxes
3. After 10<sup>th</sup> October 2017 – Nil